

 	Howard University College of Nursing and Allied Health Sciences Department of Physician Assistant	Policy Number	PHAS - 009
	Student Employment Policy (A3.02, A3.03a, A3.03b, A3.14i)	Effective Date	08/01/2022
		Last Reviewed	05/13/2025
	Approved by: Gina S. Brown, Ph.D., MSA, RN, FAAN, FNAP, FADLN Dean, College of Nursing and Allied Health Sciences	Revision Date	05/13/2026
		Next Review	05/12/2027

Table of Contents	Page Number
I. PURPOSE	1
II. POLICY	1

I. PURPOSE

To establish the program practice and expectation of the employment status (paid/volunteer) of matriculating physician assistant students.

II. POLICY

It is the practice and procedure of the Howard University Physician Assistant Department to:

- A. Prohibit matriculating physician assistant students from working for the Physician Assistant Program in any capacity (paid/volunteer) to ensure full engagement to be successful in completion of the program.
- B. Discourage matriculating physician assistant students seeking or maintaining active employment (paid/volunteer) while enrolled in the program. The program will not provide accommodations for didactic or clinical class scheduling, course requirements, program service activities or expectations for extra-curricular employment obligations or responsibilities.
- C. Prohibit matriculating physician assistant students from substituting for instructional or clinical faculty.
 - Physician assistant students with prior medical knowledge, clinical experience and/or skill may share their experience.
 - However, they are not to be the primary instructor or instructor of record for any component of the curriculum.
- D. Prohibit matriculating physician assistant students to substitute for clinical or administrative staff during supervised clinical practice experiences. Students must not provide patient care in the absence of direct supervision.

Any violation of this policy is to be reported to the Program Director immediately.