

	Howard University College of Nursing and Allied Health Sciences Department of Physician Assistant	Policy Number	PHAS - 015
	Program Policy Compliance (A3.01)	Effective Date	08/01/2022
		Last Reviewed	05/13/2025
	Approved by: Gina S. Brown, Ph.D., MSA, RN, FAAN, FNAP, FADLN Dean, College of Nursing and Allied Health Sciences	Revision Date	
		Next Review	05/12/2026

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I. PURPOSE

To establish that program policies will apply to all physician assistant students, program faculty, and staff. e process for student exposure to infectious and environmental hazards.

II. POLICY

It is the practice and procedure of the Howard University Physician Assistant Department to establish standard guidance and practices to streamline departmental processes. These policies will apply to all physician assistant students and program faculty regardless of location.

III. DEFINITIONS

N/A

IV. PROCEDURES

1. Program polices are created to establish standard guidance and practices to streamline departmental processes and procedures. Program policies will create a standard expectation for all members within the department.
2. Policies and procedures developed, reviewed, and implemented by the Physician Assistant Department will apply to all students, principal faculty, and the program director, regardless of location.
3. Students and faculty will be required to adhere to departmental academic and clinical polices, as well as university policies.
 - a. Students upon the start of matriculation and beginning of the clinical phase will be required to sign a verification of receipt of the program student

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manual and the program clinical manual indicating their notification of program policies.

4. Faculty will ensure compliance of the departmental and institutional policies and practices.
 - a. In the event a clinical affiliation or memorandum of understanding states an external agreement will supersede program policies, the program director and clinical education coordinator will review and provide directives to the impacted students.
 - b. All executed clinical affiliation agreements are reviewed and approved by the Office of General Counsel.
 - c. Program policies are published and made readily available via the program website, program handbooks and outline institutional practices. Faculty will adhere to and uphold departmental and University policies.
5. Program policies are reviewed annually and as needed for modifications and updates to maintain alignment with institutional policies and procedures.